

Community Development Department • Building Inspection Division
500 Castro Street • Post Office Box 7540 • Mountain View, CA 94039-7540 • 650-903-6313 • FAX 650-903-6474

Reproduction of Plans from Microfiche

Instructions

Indicate below the packet name and which frame(s) you want reproduced. All microfiche is sent by, City of Mountain View, via bonded courier to BMI Imaging Systems Inc. at 1115 East Arques Ave, Sunnyvale, CA 94085. Their telephone number is (408) 736-7444, contact Mado Abraham at ext. 217 for status of job.

Bill to: _____
Company / Name Address City / State Zip

Contact: _____ (_____) _____
Name E-mail Telephone

Charges: **Method of Payment:** Check / Cash Credit Card

\$25.00 Standard Order processing charge for standard one-week completion, plus per-print charges.

\$75.00 Rush Order processing charge for 24-hour completion, plus per-print charges.

Print Sizes: **A** (8 ½ x 11) \$1.50/sheet **B** (11 x 17) \$3.50/sheet **C** (17 x 22) \$8.00/sheet

Job Address: _____ Architect or Engineer: _____

Plate No.		

No. of copies _____

Size of print(s) _____

Plate No.		

No. of copies _____

Size of print(s) _____

Plate No.		

No of copies _____

Size of print(s) _____

Special Notes: _____

- () Owner Request () Release letter(s) included.
() Person/Firm who owns plans no longer in business or not responding.

Special Instructions:

_____ Rush Order
_____ Customer to Pick up Copies

XX Return Microfiche to Building Division
_____ Send copies to Building Division

I request the above designated copies be made and with my signature below, agree to pay BMI Imaging Systems, Inc for all charges related to this request.

Print Name

Signature

Date